



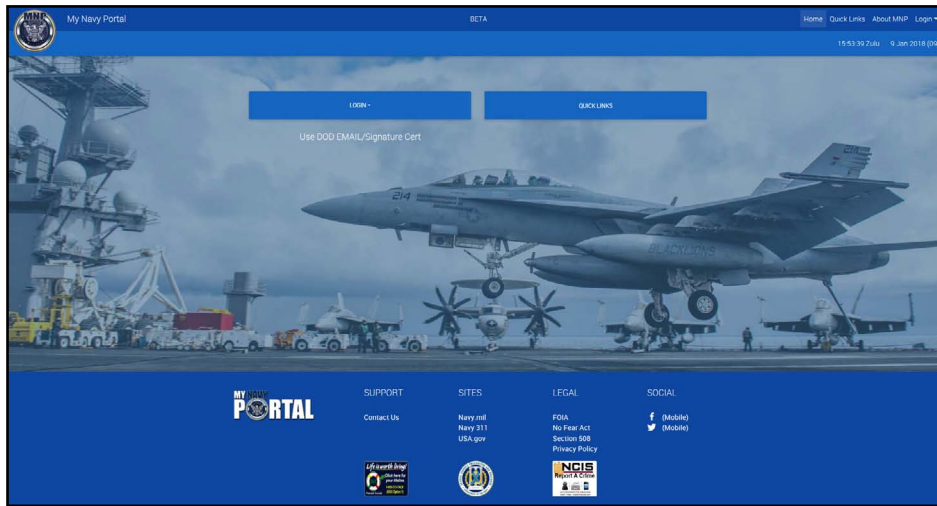
My Navy Portal (MNP) Smart Sheet



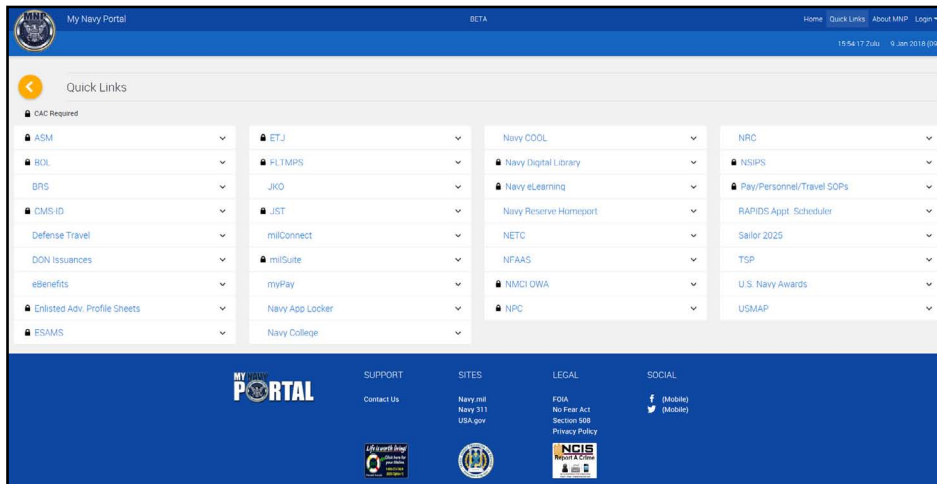
January 2018

What is My Navy Portal?

On February 17, 2017, the Navy began a BETA test of My Navy Portal (MNP), a new portal for Sailors to manage their careers from the day they join to the day they separate. The overarching goal for MNP is to provide Sailors a secure, reliable, and easy to use self-service portal to complete all Manpower, Personnel, Training, and Education (MPTE) business. Although MNP is currently in the BETA testing phase, the portal is live and displays real data. The Navy currently has about 60 different systems Sailors use to manage their careers. Right now, MNP includes links to those systems, but over time many of those systems will be incorporated into MNP.



MNP is accessible to all Sailors via login with a CAC. To log in to MNP, visit: <http://my.navy.mil> and choose either the MNP Low Bandwidth Mode or High Bandwidth Mode Login button. For Sailors afloat or ashore in areas with limited bandwidth, choosing Low Bandwidth Mode removes all photos, graphics, and formatting found on the High Bandwidth Mode version of MNP in order to minimize the time it takes for each page to load in your browser. The low bandwidth version of MNP will load faster, perform smoother, and allow you to quickly complete Navy career tasks in MNP.



The MNP login page also includes a Quick Links page with links to other important Navy career systems, websites, and portals (e.g., BOL, CMS-ID, ETJ, FLTMPS, NeL, NSIPS, NMCI OWA, and others). Upon completion of the BETA test, MNP will be launched Fleet wide and be available to Sailors as the central on-line location for their personnel information.



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MNP Capabilities

There have been 4 major MNP releases to date: BETA Release 1 (February 2017); Release 2 (June 2017); Release 3 (August 2017); and Release 4 (December 2017). Currently, MNP is on version 4.1.

The following list includes all of the major capabilities released to Sailors in MNP over the last year:

- ⦿ **Career and Life Event (CLE) Content** – Each CLE in MNP contains resources, links, sources of support, FAQs, and information specific to that CLE category.
- ⦿ **Navy Knowledge Online (NKO) Legacy Content** – Access to Navy eLearning, Electronic Training Jacket, Navy Advancement Center, Navy Schools and Learning Centers, and Communities of Practice.
- ⦿ **Physical Readiness** – A new graphical display of your PRIMS data; ability to view and submit your PARFQ; ability to track PFA results, view PFA history, and see your PRT scores.
- ⦿ **Retirements and Separations Timeline** – Sailors can choose a date for retirement or separation and MNP will build a timeline to help walk them through the tasks, actions, and milestones that must be completed in order to retire or separate.
- ⦿ **Exchange of Duty (SWAPS)** – Allows Sailors to view jobs in the same geographic area that they may want to exchange with a fellow Sailor. SWAPS will walk Sailors through the process of determining eligibility, searching open jobs, finding a SWAPS partner, and requesting a SWAPS through their detailer.
- ⦿ **Active Duty Officers** – Active Duty Officers can apply for selection board membership, determine their eligibility, view the selection board schedule, check to see if their package was received by the board, view the promotion board approval process, and view board results.
- ⦿ **Low Bandwidth and High Bandwidth versions of MNP** – Sailors have the ability to select between a high bandwidth graphical version of MNP and a low bandwidth text version of MNP upon login, or they can toggle between both versions from any compatible page within the portal.
- ⦿ **Voluntary Education (VOLED)** – The new Appointment Scheduler feature allows Sailors to schedule:
 - ⦿ **Appointments with a Navy College Counselor** – Counseling appointments for career and education guidance.
 - ⦿ **Language Tests** – Foreign language aptitude, reading, listening, and speaking testing.
 - ⦿ **Academic Tests** – High school completion, undergraduate or graduate entrance, and course credit testing.

MNP Updates

Updates to MNP occur on a quarterly basis, so expect to see new content and capabilities roughly every 3 months. To find out what's new in MNP, see the photo carousel on the MNP main page for a summary of new capabilities and to access support materials, such as the MNP Quick Tours, which highlight the new capabilities included in each quarterly release. Please visit the Support/MNP Help section to view or download the MNP Quick Tours prepared for each release thus far.

In addition to the major releases, MNP is constantly being updated and improved from Sailor feedback. Minor maintenance updates help refine content, fix reported bugs, keep information current, and help align MNP to evolving Sailor and MPTE Transformation needs.



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Benefits of MNP

The incremental release of MNP began in early 2017 and includes quarterly software updates. When work on MNP is completed in 2020, the high-level benefits to Sailors will include:

- ⦿ Integrated "One-Stop Shop" to manage and view personnel and career information.
- ⦿ "Self-Service" web-enabled applications and streamlined business processes for increased operational effectiveness and productivity.
- ⦿ Personalized access and tailored content targeted to user role and job function—making work more efficient.

Sailor Feedback Needed

MNP is being built by Sailors, for Sailors and we want your feedback! Do you have a suggestion to improve MNP? Did you find a broken link or missing information? Please use the built-in feedback mechanisms to submit feedback directly to the MNP team.

Clicking the Page Feedback button (located at the bottom right of any page in MNP) will open a form where you can submit your page-specific feedback. You can also visit the MNP Feedback section on the MNP main menu to share your constructive suggestions on how we can improve the MNP experience. Several improvements have already been made to MNP directly from Sailor feedback, so please let us know how we can continue to improve MNP for all Sailors.

Top Ten Things to Know About MNP

1. MNP BETA Release 1 (February 2017) consolidated the Navy Knowledge Online (NKO) capability (including links to Navy eLearning and the Electronic Training Jacket), as well as select functions in the NSIPS Electronic Service Record and BUPERS OnLine.
2. MNP provides a "front door" to most of the Navy and DoD systems that Sailors access throughout their careers to fulfill their MPTE requirements.
3. MNP organizes personnel, training, and education resources into 10 Career & Life Event (CLE) categories that include tasks Sailors must complete throughout their careers.
4. Approximately two-thirds of NKO content was integrated into MNP (e.g., NETC Learning Center Communities of Practice and the Navy Advancement Center); the remaining third was purged due to obsolescence, redundancy, and lack of ownership.
5. MNP creates efficiencies for Navy HR services that today are time-consuming, manpower-heavy, and involve numerous legacy IT systems.
6. MNP is a response to Sailors' consistent complaint – via CNO and CNP All-Hands Calls and SECNAV's Innovation Hatch, for example – regarding too many personnel and training systems and personnel data not shared.
7. Fleet Sailors and Navy subject matter experts are participating in requirements elicitation and design activities to ensure MNP capability aligns Navy business and user needs into a single system supporting Sailor self-service.
8. MNP will continue to mature and evolve as new capabilities are developed, tested, and released quarterly, based on Sailor and MPTE Transformation priorities.
9. MNP has officially replaced NKO, which was shut down in April 2017.
10. In November 2017, the MNP team was awarded the 2017 DoD Chief of Information Team Award for successfully implementing the Department of Defense and Department of the Navy's first Level 4 Data Enterprise Architecture hosted by a commercial cloud provider (i.e., Amazon Web Services GovCloud).