



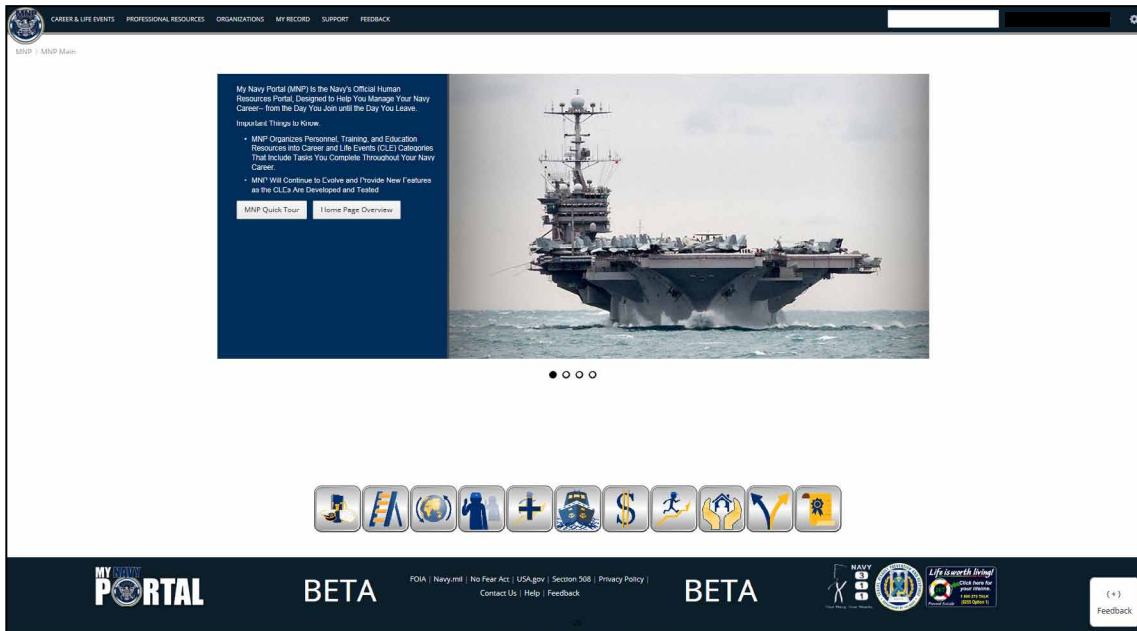
# My Navy Portal (MNP) Smart Sheet



February 2017

## What is My Navy Portal?

The Navy began a beta test Feb. 17, 2017, of a new web portal designed to aggregate several personnel, training and education websites into one location. The goal of My Navy Portal (MNP) is to provide Sailors a single portal with which they can manage their careers from the day they join to the day they separate. Today, the places Sailors go to access their personnel information is spread across a multitude of websites. Over time, that capability will be integrated into My Navy Portal. Sailors should see continued improvement with each software update to My Navy Portal, expected quarterly. Upon completion of the beta test, My Navy Portal will be launched Fleet wide and be available to Sailors as the central on-line location for their personnel information. This is the first step in providing a one-stop shop for Sailors to access their personnel information. Sailors deserve a modern personnel system and we are committed to giving it to them.



The overall goals for MNP are to:

1. Provide Sailors a secure, reliable, and easy to use self-service portal to complete all Manpower, Personnel, Training, and Education (MPTE) business.
2. Reduce the Navy's IT footprint by consolidating various portals used by Navy personnel.
3. Reduce cost and complexity of the operations required for Sailors to conduct essential business operations.

## How is MNP different from other legacy systems?

MNP is different from other legacy systems because:

- We have Sailors telling the development team exactly what to build.
- In the Fleet, you don't get much time on computers at work, so MNP is designed for you to get in, get things done, and get out.

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- We are not rolling out the whole thing all at once. This will allow the development team to quickly incorporate Sailor feedback regarding things that should be added or changed.
- We will continue to build MNP while you use it and will turn off other systems and websites as we go until the goal of becoming an integrated "One-Stop Shop" to manage and view personnel and career information is achieved.

## Career & Life Events in MNP

A foundational capability of MNP is that it will empower service members to complete Navy CLE tasks efficiently and effectively, without having to go to multiple, dissimilar sites. MNP content is based on real tasks that Sailors need to perform to manage their Navy careers. The MNP Career & Life Events Working Group—composed of personnel, training and education subject matter experts, plus Sailors representing the different Navy warfighting communities—identified the common, high-level career tasks that Navy personnel (officer/enlisted, active/Reserve) must complete throughout the course of a Navy career, then grouped those tasks into the following eleven CLE categories:



New to the Navy



Advancement & Promotion



Assignment / Leave / Travel



Career Continuation



Collateral Duty



Deployment



Pay & Benefits



Performance



Sailor & Family Support



Retirement & Separation



Training / Education / Qualifications

## Benefits of MNP

The incremental release of MNP begins in early CY17 and will include quarterly updates. When work on the portal is completed in 2020, the high-level MNP benefits to Sailors will include:

- Integrated "One-Stop Shop" to manage and view personnel and career information.
- "Self-Service" web-enabled applications and streamlined business processes for increased operational effectiveness and productivity.
- Personalized access and tailored content targeted to user role and job function—making work more efficient.
- Reduced time and frustration when searching for information or applications—more productivity and less of an administrative burden for the Fleet.

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## **What will happen to NKO?**

With the creation of My Navy Portal, Navy Knowledge Online (NKO) is tentatively scheduled to be retired after data migration and the Spring Navy Wide Advancement Exam Cycle is complete in 2017. NKO is the first system to be consolidated and some—but not all—of its content has been migrated into MNP. Users will find some of the most popular NKO content—determined by Fleet usage and need—by using the “Professional Resources” tab on the MNP main menu. Additionally, access to other systems currently provided by NKO (e.g., Navy eLearning and Electronic Training Jacket) will be provided by MNP.

## **Which internet browser is best for accessing/using MNP?**

MNP was developed for Internet Explorer (IE) versions 10 and higher. MNP does work on other browsers (e.g., Chrome, Firefox) but IE version 10+ is recommended for best results.

## **Will MNP be accessible from afloat?**

Yes, however, there are currently challenges for platforms with limited, low, or intermittent bandwidth/connectivity. We are diligently working to improve Sailor access and use in these environments.

In the interim, shipboard users must have internet access and a CAC and CAC-enabled computer for MNP login and shipboard computers must be configured with Internet Explorer (IE) version 10 or above. Afloat units with older browsers and low bandwidth may have difficulty using MNP.

PLEASE NOTE: Afloat units with COMPOSE 3.x with Windows XP and IE.8 installed, please log into <https://navalnetworks.nmci.navy.mil> to view SPAWAR/PEO C4I authorization and step-by-step procedures for installing Firefox. Sailors ashore should have immediate access to MNP upon release.

## **Who is involved in building MNP?**

The MNP development partners include OPNAV N1, PMW 240, NETC, BUPERS, NPC, CNRC, and CNFRC.

## **Where can I get more info about MNP?**

MNP can be accessed with a CAC via the MNP Login Page: <https://my.navy.mil>

PLEASE NOTE: This site is still under development and may be unavailable periodically. If you are unable to access the site, please try again at a later time.

Once inside the portal, you can learn more about MNP by accessing the Quick Tour via one of the following methods:

- Clicking the Quick Tour link in the first pop-up window that appears.
- Clicking the Quick Tour link in the first screen (with the photo of the aircraft carrier) on the photo carousel on the MNP home page.
- Clicking on Support, then MNP Help from the top menu bar.

For MNP support, you can contact the MNP Help Desk at: [MNP\\_helpdesk@navy.mil](mailto:MNP_helpdesk@navy.mil)

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